



Center for Human Rights, Gender and Migration

INSTITUTE FOR PUBLIC HEALTH AT WASHINGTON UNIVERSITY

Legal Research Assistant Position Opening Summer 2021

Position Description

Department: Social Work, Public Health

Job Title: Legal Research Assistant

Compensation: \$13.80/hr (JD student); \$15.00/hr (PhD student)

Commitment: 20-30 hours per week, summer 2021

Position Summary

Washington University's Center for Human Rights, Gender and Migration at the Institute for Public Health seeks a law student for a research assistantship during the summer of 2021. The work for this position will be conducted remotely.

The position is open to current law students at Washington University's School of Law (JD and PhD candidates). The student will provide legal research assistance and possible interview support to the Center Director and Manager on two projects: 1) strengthening approaches to gender-based violence disclosure among refugees and migrants (globally and for specific case studies in Greece, Kenya, and Mexico); and 2) examining the relationships between COVID-19 and intimate partner violence in St. Louis (USA), Kampala (Uganda), and Santiago (Chile).

Primary Duties and Responsibilities

1. Desk research: Conduct background research for the assigned project, including on country conditions, international and national law and policy frameworks related to refugees, migration, and gender-based violence, and service provider networks; draft relevant research memos and analytical briefs as requested by Center Director and Center Manager.
2. Qualitative data collection and analysis: Support with remote qualitative data collection, transcription, and coding as relevant to the project (eg, interview participation via Zoom, transcribing interviews, translating data into English, data storage, data coding); assist in data analysis and write-ups as assigned.

Minimum Experience / Requirements

- In-progress JD or PhD degree

- Excellent legal research and writing skills (eg, country conditions research)
- Qualitative research experience, such as interviewing, data collection and coding, transcription, and/or data translation
- Excellent communication skills
- Highly organized with uncompromising attention to detail
- Demonstrated experience with cross-cultural competence and working with partners from diverse backgrounds
- Proficiency in Microsoft Office required
- Ability to work independently and as part of a team
- Interest in human rights, gender, and migration issues, especially as they pertain to the project(s)

Preferred Experience

- Fluency in Spanish highly desired. Fluency in French, Greek, or other languages an asset.
- Knowledge of refugee and migration issues in Latin America (especially Central America and Mexico), the European Union, and/or East Africa.
- Knowledge of gender-based violence issues, particularly intimate partner violence, in St. Louis.
- Experience writing and editing qualitative research reports, essays, or other types of academic writing
- Experience writing policy briefs, blogs, or other materials that make academic research accessible to a wider audience
- Experience with social media and outreach / dissemination of published material
- Knowledge of Adobe Illustrator a plus

To Apply:

Please send a cover letter (including name of one Law School faculty reference), resume, unofficial transcript, and academic writing sample (please select no more than a 5-page piece or extract) to:

centerforhumanrights@wustl.edu. **Applications due April 1, 2021 at 11:59pm.**